

P30®: Portfolio, Programme and Project Offices

Following completion of this syllabus topic and having gained a general understanding of the relevant sections of the **P30® 2nd Edn** Guide, you will be able to demonstrate the following.

1. Knowledge of the components of the Permanent P30 model lifecycle
2. Understanding of the key activities in the Definition Stage and why it requires careful planning
3. In relation to a blueprint for a P30, how to implement or refresh a PMO

What is P30?

A P30 model provides a decision-enabling and delivery-support structure for all change within an organisation. This may be through a single permanent office which may exist under different names eg, Portfolio Office, Centre of Excellence, Enterprise or Corporate Programme Office.

It may otherwise be provided through a linked set of offices (portfolio office, programme offices, project offices), both permanent (enabling/supporting business objectives) and temporary (enabling/supporting specific programmes and projects), providing a mix of services.

There has been no single source of information to provide guidance or advice on setting up or running an effective delivery support office in alignment with Best Practice guidance.

This guidance – aligned to PRINCE2, MSP and MoP – brings together in one place a set of principles, processes and techniques to facilitate effective portfolio, programme and project management through enablement, challenge and support structures.

The purpose of the Portfolio, Programme and Project Offices (P30) guidance is to provide universally applicable guidance that will enable individuals and organisations to successfully establish, develop and maintain appropriate business support structures that will allow:

1. Informed senior management decision making on strategic alignment, prioritisation, risk management, resource optimisation to successfully deliver business objectives.
2. Identification and realisation of business outcomes and benefits via programmes.
3. Successful delivery of project outputs that enable benefits within time, cost and quality restraints.

The Guidance provides:

1. **Introduction to PMOs** - Discussing why, when and how to use P30 models including the difference between portfolio, programmes and project environments and their different requirements.
2. **Value** – What value P3Os can bring to the organisation including a business case, funding models and performance measures.
3. **Model** – An overview of the different P30 models with examples.
4. **Managing a PMO** – guidance on roles and processes.
5. **Functions and Techniques** – Details on the functions/services and techniques/tools used by units of a P30 model.

Foundation Qualification

- The Foundation qualification focuses on the concepts, structures and duties of a P30.
- The exam consists of 75 multiple choice questions in 1 hour. It is a closed-book examination and has a pass mark of 50%.

Practitioner Qualification

- The Practitioner qualification focuses on the concepts, structures and duties of a P30.
- Pre-requisite is a Foundation Exam pass
- The exam is based on a Case Study, with multiple choice questions to be answered in 2 hours 30 minutes. It is an open-book examination and has a pass mark of 50%.

Duration

- The 2.5 day **Foundation Course** prepares you for the 1-hour 60 question multiple-choice online exam (55% pass mark).
- The 1 day **Practitioner Upgrade** prepares you for a 2.5 hour online Practitioner Exam (55% pass mark).

Online Exams

Exams are taken online after the course with PeopleCert. Yellowhouse provides support and guidance

Further Information: Contact Yellowhouse on 1300 733 905 or brian@yellowhouse.net

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